

## Whatcom Dispute Resolution Center

360.676.0122 | whatcomdrc.org | 206 Prospect Street | Bellingham, WA 98225

### **Safe Spaces Complaint Intake Form**

Last Name:	First Name:	Pronoun	
Address, City, State, Zip:			
Daytime Telephone:		Email:	
Do you wish to submit this co	omplaint:		
☐ With your contact information. (We will always try to make contact with you prior to submitting the complaint. If we are unable to reach you, we will default to submitting it as an anonymous complaint)			
Anonymously, without ar	ny identifying information.		
Are there any special accommodations that would help you access this program and/or engage with the City?			
Have you filed a complaint with the City of Bellingham in regards to this matter?  Yes No			
If yes, when did you file your	complaint and what were	the City's findings?:	
Department involved? Staff in	nvolved?		
What were the date(s), and t	ime(s) that the incident or	problem occurred?	



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Please describe what happened in detail:			
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How would you like to see this matter resolved?			



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#### **Safe Spaces Program Staff Only**

Case Manager:

Date of forwarded complaint to the city:

Date of complaint received:

Date of intake: